

IS YOUR ORGANIZATION'S INFORMATION TRULY SECURE?

Organizations across all industries and the public sector have a high bar of responsibility to protect critical business information and consumers' privacy rights. But are they meeting that charge? Discover the features and capabilities it takes to be a truly secure cloud-first, document-centric collaboration platform.

Encryption at Rest

NetDocuments provides industry-leading encryption technology with an advanced customer key management option. Our security architecture includes up to three separate layers of encryption for each data file and allows organizations to hold and control specific encryption keys used to encrypt sensitive files based on regulatory, compliance, or client-mandated data governance policies. All documents, emails, records, and images are encrypted in transit using TLS 1.2 and at rest, utilizing the AES-256 standard so that all files are protected from access by storage and network administrators, which is not possible with hardware-based encryption.

Secure Sharing

NetDocuments provides different ways to securely share content that meets you where you work. CollabSpaces provide a secure way to share large numbers of documents specific to a workspace. Secure sharing is based on permissions granted to internal and external users of the workspaces and CollabSpaces and makes it easy to build ethical walls around specific content and maintain granular need-to-know security environments. Secure Link allows the secure delivery of documents to external parties who do not have a NetDocuments account. The documents can be password protected, have an expiration date, and be protected by the service's Data Loss Prevention (DLP) controls. Secure Link is part of the core platform and is available to all customers as part of your subscription.

Data Loss Prevention

Data Loss Prevention (DLP) helps simplify and strengthen your data security. It enables you to determine what actions are allowed or prohibited to help stop data loss by guarding against data breaches, exfiltration, and human error, such as the accidental over-sharing of sensitive information. DLP greatly reduces the risk of unauthorized use and exposure by protecting your confidential information and ensuring all the various access rules applied at different levels are enforced when content is being accessed.

Powerful, Flexible, and Granular Security Permissions

NetDocuments provides a flexible and robust security framework for your document management solution and helps mitigate the risks of violating current and future data privacy regulations. NetDocuments' advanced security offerings enable additional document classification features, policy tools for ethical walls, and audit reporting. Users across all industries are enabled to work securely, anywhere in the world, on any device -- protecting valuable information assets while seamlessly collaborating with teams and stakeholders.

Geo-Aware Storage

NetDocuments' FlexStore technology supports multiple combinations of global, regional, and private physical storage locations under a "single library" concept. It provides Geo-Aware storage capabilities to comply with data residency requirements based on jurisdiction, governmental, or customer requests and

can utilize any of our own global service regions, Microsoft Azure, Amazon S3 storage, or private storage on the customer's own network. This permits users to search, navigate, and access any document globally and transparently regardless of the geophysical data storage location, subject to the customer's security and ethical wall rights.

Multifactor Authentication

NetDocuments provides multifactor authentication (MFA) and supports SAML 2.0 compliant MFA implementations for Federated Identity providers such as Azure, OKTA, and others. By enabling MFA, any content shared with an external user will require a separate authentication via an authenticator app, such as Google Authenticator or Microsoft's Authenticator App before it can be viewed.

Customer-Managed Encryption Keys

NetDocuments Customer-Managed Encryption Keys (CMEKs) provide an optional third layer of encryption for customer files, which makes it possible to secure both your documents and the keys that protect those documents. CMEKs allow customers to control access to their documents and can help restrict access from external parties. Customers can revoke their own keys, making documents inaccessible until the keys are restored. The core NetDocuments service includes two layers of encryption. CMEK adds a third layer that can be flexibly applied based on metadata attributes, providing an additional blanket of security and control. CMEK Management is a paid add-in feature, which can be enabled at the repository level.

Records Management

NetDocuments supports Records Management through document retention policies and Archival Cabinets that meet SEC 17a-4 requirements for non-rewritable, non-erasable storage. A retention policy allows repository administrators to permanently delete documents that meet certain criteria, such as the number of days, months, or years since the document was last modified.

Audit Trails and Logs

NetDocuments enables organizations to efficiently automate document lifecycle processes, govern content, streamline collaboration, and provide a comprehensive audit trail. Consolidated logs containing the actions pertaining to NetDocuments' workspaces, folders, documents, email communications, and much more are readily available and can be downloaded manually or via APIs for ingestion into on-premises databases, cloud databases, or security information and event management (SEIM) tools. Through our partnership with Microsoft, the Defender for Cloud Apps connector (formerly CASB) will process logs automatically for enterprise-wide activity monitoring.

About NetDocuments

NetDocuments is the leading cloud-first, cloud-only content management platform to store, organize, and collaborate on your documents, emails, and discussions. Backed by more than 20 years of experience in cloud innovation, over 3,500 organizations comprised of law firms, corporate legal departments, and the public sector, trust us to secure their data while increasing productivity and team collaboration. When performance matters more than promises — ***That's Work Inspired.***[™]

To learn more, contact us at 866.638.3627 or visit netdocuments.com