

# CONTENT MANAGEMENT FOR LEGAL DEPARTMENTS

How Legal and IT Teams Benefit from Legal-Specific Solutions

# IT and Legal Teams are Overwhelmed



Over the last several years, IT professionals have been asked to manage and oversee more parts of a business than ever. From document security to device and system management, IT teams are involved in countless business decisions, large and small. **The same is true for legal departments.**

No longer working in silos, legal departments are a truly integrated part of a company providing businesses with direction, guidance, and support. And, as companies strive to cut costs, attorneys continue to move closer to fulfilling all legal needs of the business, pushing them to become true generalists in the legal field and beyond.



# Technology helps IT and Legal Teams Alleviate the Stress of Growing Demands

As the demand on IT teams increases, so does the software and hardware stack that enables the team to work smarter and faster (e.g. asset managers and SIEM servers that help teams save thousands of hours in effort).

**Technology built specifically for legal departments has the same effect on their workload.** Instead of spending countless hours tagging, organizing, and filing information to satisfy functional and ethical requirements, a document management system (DMS) built specifically for attorney workflows drastically increases the time they can spend on critical tasks that protect the organization and generate revenue.

**Luckily, NetDocuments can help relieve the burden of growing demands for both IT and legal departments.**





# NetDocuments is the Preferred Cloud-based Document and Email Management Provider for Corporate Legal

## 1 Global, Secure Platform

Each customer operates off our single platform, allowing us to address issues quickly and maintain industry-leading security.

### 2,750

**Customers Worldwide**

With two more added every day.

### 18.7%

**of Our Customers  
are Corporate Legal Teams**

These customers mainly service financial, healthcare, and real estate markets.

### 98%

**Customer Retention**

Customers stick around because they know they can rely on us.



### Microsoft Office Integration

NetDocuments works within the systems your attorneys already use, so they hardly know it's there.



### Outlook Prediction & Filing

ndMail from NetDocuments uses AI to help attorneys quickly file emails and attachments so they can focus on critical, billable tasks.



### Secure Access Anywhere

The NetDocuments platform helps keep sensitive data protected no matter if you're accessing it in the office, on the go, or on your phone.

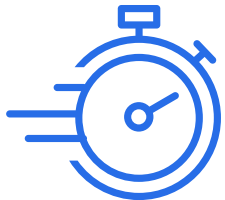
# Get Out-of-the-Box Productivity with NetDocuments

While broad content management solutions like OneDrive or SharePoint offer either basic file sharing capabilities or may be customized to fit the needs of a legal professional, **these customizations often require hours of IT's manpower, large budgets, and software expertise.**

On the other hand, **NetDocuments comes equipped with everything that legal teams require**, allowing attorneys to work more efficiently from day one.



- **Standardized, secure workspaces.** Organization is essential to any legal team and NetDocuments makes it easy to standardize organization and manage access across projects with templated workspaces.
- **Streamlined document collaboration.** Collaborating on documents can quickly get messy over email due to long threads and disparate naming conventions. But, with secure link sharing and version control from NetDocuments, users can track changes and updates in a single document for quicker turnarounds and more accurate feedback.



- **Deep integration with Microsoft™ Office and Office Online.** The NetDocuments and Microsoft™ Office integration allows attorneys to file documents directly into the project file they're working in from Office products, decreasing the need to bounce between platforms and systems.



- **Built-in encryption and immediate backups.** Each file stored within the NetDocuments platform is not only individually encrypted, but also instantaneously backed up to the cloud in case data is ever compromised.
- **Anywhere, any device access.** A cloud-based platform, NetDocuments can be accessed anywhere, ensuring the legal team can do their work whenever from wherever, maximizing productivity.

# Security Controls



Cybersecurity continues to be a growing concern for IT administrators and legal professionals alike as they take steps to protect the company from sensitive data breaches.

**Spend less time searching and more time doing. Legal professionals are handling dozens, if not hundreds of documents a day.**

- Document access rights: Using a View, Edit, Share, and Admin (VESA) model, NetDocuments makes it easy to give the right level of access to the right users.
- Encryption Management: NetDocuments individually encrypts each file stored within the platform. Encryption keys can be managed by either NetDocuments or by the customer.
- Data Loss Prevention (DLP): Administrators can use DLP policies to restrict file actions such as downloads, printing, and sharing.



# Targeted Research and Development

While broad solutions like Microsoft's SharePoint address general professional needs, NetDocuments is 100% focused on delivering a single platform that supports legal professionals and departments. This means **all research and development efforts at NetDocuments are focused on providing additional workflow solutions that benefit a legal team's unique needs** including email management, document set creation, and extended collaboration tools.



Attorneys can effortlessly save and organize email content on any device directly from their Outlook system with ndMail, helping them beat inbox overload.



Legal teams using SetBuilder no longer spend hours compiling documents. Instead, they simply drag-and-drop final documents into a set outline and publish a single, hyperlinked PDF right within NetDocuments.



ndThread keeps legal teams connected with quick, secure, work-anywhere direct messaging and document annotation. ndThread also automatically stores communications to help attorneys stay aligned with ethical obligations while remaining productive.



CollabSpaces gives legal teams intuitive, need-to-know control over project-centered files. A CollabSpace provides a secure way to share content within NetDocuments with external users without risk or delay.

# Top 5 Ways IT Benefits from NetDocuments

- 1. No hidden costs.** Budget conscious IT teams appreciate the low-overhead NetDocuments offers companies. As a native cloud solution, NetDocuments not only removes any maintenance costs for on-premises software and hardware, but also reduces IT effort spent maintaining the system.
- 2. Streamlined desktop deployment.** If policy allows, the platform can be integrated into software deployment packages and configured to auto-update, further reducing the need for maintenance support from IT.
- 3. Integration with Microsoft Active Directory.** Managing credentials is a time-consuming piece of any IT team's workload. That's why as a Microsoft Partner, NetDocuments integrates directly with Microsoft Active Directories, enabling single sign-on and making user management a breeze.
- 4. Supports zero-trust security models.** As zero-trust security models become commonplace, having a system that supports these efforts is increasingly important. NetDocuments allows IT administrators to manage access rights, place ethical walls, and prevent certain actions on files from a centralized location.
- 5. Monitor behaviors in NetDocuments from familiar systems.** NetDocuments offers open APIs that integrate directly with SIEM servers so IT can monitor user behaviors from familiar systems and flag suspicious actions quickly.







## Legal teams are unique. Content management systems should fit their needs, not the other way around.

Legal teams work across departments and outside of your organization on hundreds, if not thousands, of documents a day. Their needs are unique and require functionality specifically built for legal workflows in order to protect your sensitive data without impeding productivity. NetDocuments is specifically built to help your legal team solve the challenges they face daily without burdening IT.

To learn more about NetDocuments and how we can help support your IT team, contact us at **(866) 638-3627** or visit **[www.NetDocuments.com](http://www.NetDocuments.com)**.