



# CONTENT MANAGEMENT FOR LEGAL PROFESSIONALS

How Attorneys and IT Teams Benefit from Legal-Specific Solutions

# IT Teams and Lawyers are Overwhelmed



Over the last several years, IT professionals have been asked to manage and oversee more parts of a business than ever. From document security to device and system management, IT teams are involved in countless business decisions, large and small. **The same is true for lawyers and their staff.**

In response to growing customer demands, lawyers and their staff are expected to deliver excellent legal services faster, cheaper, and more conveniently than ever. Additionally, as law firms strive to meet these new expectations, lawyers are being pushed to deliver those legal services through increasingly collaborative, client-centered approaches.



# Technology helps IT and Legal Teams Alleviate the Stress of Growing Demands

As the demand on IT increases, so does the software and hardware stack that enables them to work smarter and faster.

**Technology built specifically for law firms has the same effect on lawyer's workloads.** Instead of spending countless hours tagging, organizing, and filing information to satisfy functional and ethical requirements, a document management system (DMS) built specifically for legal workflows drastically increases the time lawyers can spend on critical tasks that protect the organization and generate revenue.

**Luckily, NetDocuments can help relieve the burden of growing demands for both IT and lawyers.**



# NetDocuments is the Preferred Cloud-based Document and Email Management Provider for Attorneys and Law Firms

## 1 Global, Secure Platform

Each customer operates off our single platform, allowing us to address issues quickly and maintain industry-leading security.

### 2,750

**Customers Worldwide**

With two more added every day.

### 21%

**Adoption Among  
Am Law 100 Firms**

Most of our customers switch from our largest competitors.

### 98%

**Customer Retention**

Customers stick around because they know they can rely on us.



### Microsoft Office Integration

NetDocuments works within the systems your attorneys already use, so they hardly know it's there.



### Outlook Prediction & Filing

ndMail from NetDocuments uses AI to help attorneys quickly file emails and attachments so they can focus on critical, billable tasks.



### Secure Access Anywhere

The NetDocuments platform helps keep sensitive data protected no matter if you're accessing it in the office, on the go, or on your phone.

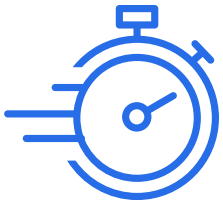
# Get Out-of-the-Box Productivity with NetDocuments

While broad content management solutions like OneDrive or SharePoint offer either basic file sharing capabilities or may be customized to fit the needs of a legal professional, **these customizations often require hours of IT's manpower, large budgets, and software expertise.**

On the other hand, **NetDocuments comes equipped with everything that legal firms require**, allowing attorneys to work more efficiently from day one.



- **Standardized, secure workspaces.** Organization is essential to any legal team and NetDocuments makes it easy to standardize organization and manage access across projects with templated workspaces.
- **Streamlined document collaboration.** Collaborating on documents can quickly get messy over email due to long threads and disparate naming conventions. But, with secure link sharing and version control from NetDocuments, users can track changes and updates in a single document for quicker turnarounds and more accurate feedback.



- **Deep integration with Microsoft™ Office and Office Online.** The NetDocuments and Microsoft™ Office integration allows attorneys to file documents directly into the project file they're working in from Office products, decreasing the need to bounce between platforms and systems.



- **Built-in encryption and immediate backups.** Each file stored within the NetDocuments platform is not only individually encrypted, but also instantaneously backed up to the cloud in case data is ever compromised.
- **Anywhere, any device access.** A cloud-based platform, NetDocuments can be accessed anywhere, ensuring the legal team can do their work whenever from wherever, maximizing productivity.

# Security Controls



Cybersecurity continues to be a growing concern for IT and law firms alike, as they take steps to protect the company from sensitive data breaches.

**Spend less time searching and more time doing. Attorneys handle dozens, if not hundreds of documents a day.**

- Document access rights: Using a View, Edit, Share, and Admin (VESA) model, NetDocuments makes it easy to give the right level of access to the right users.
- Encryption Management: NetDocuments individually encrypts each file stored within the platform. Encryption keys can be managed by either NetDocuments or by the customer.
- Data Loss Prevention (DLP): Administrators can use DLP policies to restrict file actions such as downloads, printing, and sharing.



# Targeted Research and Development

While broad solutions like Microsoft's SharePoint address general professional needs, NetDocuments is 100% focused on delivering a single platform that supports legal professionals. This means **all research and development efforts at NetDocuments are focused on providing additional workflow solutions that benefit a law firm's unique needs** including email management, document set creation, and extended collaboration tools.



Attorneys can effortlessly save and organize email content on any device directly from their Outlook system with ndMail, helping them beat inbox overload.



Legal teams using SetBuilder no longer spend hours compiling documents. Instead, they simply drag-and-drop final documents into a set outline and publish a single, hyperlinked PDF right within NetDocuments.



ndThread keeps legal teams connected with quick, secure, work-anywhere direct messaging and document annotation. ndThread also automatically stores communications to help attorneys stay aligned with ethical obligations while remaining productive.



CollabSpaces gives legal teams intuitive, need-to-know control over project-centered files. A CollabSpace provides a secure way to share content within NetDocuments with external users without risk or delay.

# Top 5 Ways Law Firms Benefit from NetDocuments

- 1. No hidden costs.** Budget conscious firms appreciate the low-overhead NetDocuments offers companies. As a native cloud solution, NetDocuments not only removes any maintenance costs for on-premises software and hardware, but also reduces IT effort spent maintaining the system.
- 2. Streamlined desktop deployment.** If policy allows, the platform can be integrated into software deployment packages and configured to auto-update, further reducing the need for maintenance support from IT.
- 3. Integration with Microsoft Active Directory.** Managing credentials can be time-consuming. That's why as a Microsoft Partner, NetDocuments integrates directly with Microsoft Active Directories, enabling single sign-on and making user management a breeze.
- 4. Supports zero-trust security models.** As zero-trust security models become commonplace, having a system that supports these efforts is increasingly important. NetDocuments allows IT administrators to manage access rights, place ethical walls, and prevent certain actions on files from a centralized location.
- 5. Monitor behaviors in NetDocuments from familiar systems.** NetDocuments offers open APIs that integrate directly with SIEM servers so IT can monitor user behaviors from familiar systems and flag suspicious actions quickly.







## Attorneys are unique. Content management systems should fit their needs, not the other way around.

Attorneys handle hundreds, if not thousands, of documents a day. Their needs are unique and require functionality specifically built for legal workflows in order to protect sensitive data without impeding productivity. NetDocuments is specifically built to help your legal team solve the challenges they face daily without impacting efficiency and security.

To learn more about NetDocuments, contact us at [\(866\) 638-3627](tel:8666383627) or visit [www.NetDocuments.com](http://www.NetDocuments.com).