



## BUILDING A TECH STACK ISN'T EASY. WITH DIVERSE SOFTWARE AND SERVICES TO CHOOSE FROM, IT CAN BE DIFFICULT TO DETERMINE WHICH TOOLS ARE RIGHT FOR YOUR TEAM.

To simplify the complicated realm of legal technology, we've created this resource to help you distinguish between the numerous software tools in the market and identify the capabilities and features your team needs — so you can design a tech stack that will support your lawyers at every step, empowering them to deliver the best in legal services.

**Document Management System (DMS):** A DMS helps you create, edit, review, secure, and share your critical documents—and more—so you can work more efficiently.

**NetDocuments Product Suite:** NetDocuments offers multiple solutions (ORGANIZE, PROTECT, PLAN, DELIVER, and LEARN) that deliver even more features above and beyond the core DMS. The marks below indicate what you can get with additional solutions.

**Enterprise Legal Management (ELM):** ELM software helps large organizations with matter management, electronic billing, analytics, and reporting.

**E-Discovery:** E-discovery software helps you digitally process, review, tag, and collect documents and other electronically stored information (ESI).

**Project Management / Workflow:** Project management software allows you to create workflows, assign tasks, track activities, and monitor progress.

**Contract Management / Contract Lifecycle Management (CLM):** Contract management software supports work at all the phases of a contract, from creation to renewal.

**Records Management:** Records management software allows you to capture, identify, store, and dispose of business records according to necessary policies and procedures.

**Matter Management:** Matter management software aims to streamline every aspect of corporate legal practice by centralizing information and facilitating its flow between internal and external users.

**Legal Spend & E-Billing:** E-billing software speeds up and simplifies the process of time tracking, bill approval, invoicing, and accepting payments digitally, as well as spend reporting and analysis.

	DOCUMENT MANAGEMENT SYSTEM (DMS)	NETDOCUMENTS PRODUCT SUITE	ENTERPRISE LEGAL MANAGEMENT (ELM)	E-DISCOVERY	PROJECT MANAGEMENT / WORKFLOW	CONTRACT MGMT / CONTRACT LIFECYCLE MGMT (CLM)	RECORDS MANAGEMENT	MATTER MANAGEMENT	LEGAL SPEND & E-BILLING
<b>DOCUMENTS &amp; FILES</b>									
Document Storage	✓	✓	✓	✓	✗	✓	✓	✓	✗
Document Library Services	✓	✓	✗	✗	✗	✓	✗	✗	✗
Collections / Bundles	✗	✓	✗	✗	✗	✓	✓	✗	✗
Templates	✓	✓	✗	✗	✗	✓	✗	✓	✗
Retention & Disposition	✓	✓	✗	✗	✗	✓	✓	✗	✗
Legal / Litigation Holds	✗	✓	✗	✗	✗	✗	✓	✗	✗
Optical Character Recognition (OCR)	✓	✓	✗	✗	✗	✗	✗	✗	✗
Integration with Microsoft & Adobe	✗	✓	✗	✗	Sometimes	✗	✗	✗	✗
<b>EMAIL</b>									
Email Management	✗	✓	✗	✗	✗	✗	✓	✗	✗
Predictive Filing	✗	✓	✗	✗	✗	✗	✗	✗	✗
Folder Mapping	✗	✓	✗	✗	✗	✗	✗	✗	✗
Integration with Microsoft Outlook	✗	✓	✗	✗	✗	✗	✗	✗	✗
<b>SECURITY</b>									
Document Level Security	✓	✓	✗	✓	✗	✓	✗	✗	✗
Granular Access Controls	✓	✓	✗	✓	Sometimes	✓	✗	✗	✗
Data Loss Prevention	✗	✓	✗	✗	✗	✗	✗	✗	✗
Ethical Walls	✗	✓	✓	✗	✗	✗	✗	✗	✗
<b>COLLABORATION</b>									
Preview & Annotate	✓	✓	✗	✓	✓	✓	✗	✓	✗
Internal Collaboration	✗	✓	✗	✗	✓	✓	✗	✓	✓
Secure External Sharing	✗	✓	✓	✗	✗	✗	✗	✗	✗
Secure External Collaboration	✗	✓	✗	✗	✗	✗	✗	✗	✗
Real-Time Messaging	✗	✓	✗	✗	✗	✗	✗	✗	✗
<b>TASKS &amp; WORKFLOWS</b>									
Work and Task Management	✗	✓	✓	✓	✓	✓	✓	✓	✓
Automation	✗	✓	✗	✗	✓	✓	✗	✓	✓
Templates	✗	✓	✗	✓	✓	✓	✗	✗	✗
<b>FINANCE</b>									
Budgeting	✗	✗	✓	✗	Sometimes	✓	✗	✓	✓
Expense Tracking	✗	✗	✓	✗	Sometimes	✓	✗	✓	✓
Electronic Billing / Invoicing	✗	✗	✓	✗	✗	✓	✗	✓	✓
Payments & Transactions	✗	✗	✗	✗	✗	✓	✗	✗	✓
<b>SPECIALIZED INFORMATION MANAGEMENT</b>									
Cases	✗	✗	✓	✗	✗	✗	✗	✓	✗
Matters	✗	✗	✓	✗	✗	✗	✗	✓	✗
Clients	✗	✗	✓	✗	✗	✗	✗	✓	✗
Contracts	✗	✗	✓	✗	✗	✓	✗	✗	✗
Dockets	✗	✗	✓	✗	✗	✗	✗	✗	✗
Conflicts	✗	✗	✓	✗	✗	✗	✗	✗	✗
Electronic Signatures	✗	✗	✗	✗	✗	✓	✗	✗	✗
<b>TIME</b>									
Calendars / Scheduling	✗	✗	✗	✗	✓	✓	✗	✓	✗
Time Tracking	✗	✗	✗	✗	✓	✓	✗	✓	✗
<b>OTHER</b>									
Reporting & Analytics	✗	✓	✓	✓	✗	✓	✓	✓	✓
Artificial Intelligence (AI) / Machine Learning (ML)	✗	✓	✓	✗	✗	✓	✗	✗	✗
Integrates w/ Other Systems	✓	<a href="#">Explore our App Directory &gt;</a>	✓	✓	✓	✓	✓	✓	✓

The goal of technology is to make your life easier, not more complex. But if your tech stack gets too complicated, it can create extra challenges for your team as they navigate between platforms. On the other hand, it's easier to manage your tech, when there's less tech to manage.

That's why NetDocuments helps streamline your tech stack with numerous built-in capabilities, add-on features, and seamless integrations with Microsoft solutions and other critical legal technology—ultimately helping lawyers focus less on process and more on what inspires them to serve clients every day.

To learn how NetDocuments is helping lawyers worldwide work inspired every day, [request a consultation or call us at \(866\) 638-3627.](#)