



ndMail™

Your Email Just Got Smarter

netdocuments®



Intelligent features and a powerful email integrations are what makes it easy for ndMail users to quickly and efficiently file conversations and attachments more directly from their inbox into NetDocuments — solving their email overload challenges.



After taking control of their inbox with ndMail, legal professionals have more time to spend on critical tasks, enjoy open and timely communication with their team and build complete work files while cutting steps from their workflow.

Enhance your legal team's productivity with these intelligent features in Outlook and Gmail:

Faster Email Filing	Build Complete Work Files	Work from Anywhere
ndMail predicts a filing location based on individual and organization-wide behavior. Simply confirm the suggested location to file the email.	Emails are filed directly into the project or matter you're working on so you can deliver a complete work file at a moment's notice.	ndMail is available anywhere Microsoft Outlook or Gmail is accessible; so whether you're in the office, courtroom, or traveling you can keep the momentum going.

Automatically File Replies	Avoid Duplicate Filings	Save Emails with Confidence
Conversation filing allows you to automatically store replies and forwarded emails in the same location as the original notification, providing a zero click solution. <i>(Coming soon to ndMail for Gmail!)</i>	Each time an email is filed, a Global Filing Indicator appears in your inbox to alert all users when an email has been placed in NetDocuments.	Emails filed in NetDocuments are under the same protections as other content stored in the service, such as multi-layered encryption, dual-custody, geo-aware storage and more.

Built with Legal Teams in Mind

Lawyers are busy professionals and have no time to waste. ndMail works according to their preference while providing the **time-saving features** they desperately need to **keep momentum**. Take a look at how ndMail helps clear the clutter so your team can focus on next steps.

Filing Options to Fit Every Preference

ndMail provides the flexibility to file emails how you want so workflows are never interrupted.

Predictive Filing	Folder Mapping	Access Preferences
<p>Predictive filing leverages artificial intelligence (AI) based on organization-wide filing behaviors the sender, receiver, email content and more. This solution gets smarter as more people use it and can also help quicken the onboarding time for new lawyers.</p> <ul style="list-style-type: none">Provides suggested filing location based on numerous factorsFeatures an accuracy ranking of filing locationCan be utilized on any system or device, including PCs and Macs	<p>Integrated Outlook folders provide legal professionals with the option to have greater flexibility to work in the ways they prefer most.</p> <ul style="list-style-type: none">Set it and forget it: ndMail maps Outlook folders to specified locations in NetDocuments. Any emails filed to a mapped outlook folder are automatically uploaded to the specified ND locationEasily drag-and-drop emails to preferred locationAvailable on desktop versions of Outlook	<p>With ndMail for Gmail, you can set specific access controls for email message content at three levels without ever leaving your inbox.</p> <ul style="list-style-type: none">Inherit access permissions from the workspace or containerAccess given only to message participantsOnly the filer has access to the message

(Coming soon to ndMail for Gmail!)

Time-Saving Enhancements

NetDocuments is focused on providing solutions that give legal professionals their time back, which is why ndMail brings a new way to search your inbox and does not require you to file replies or forwards.

Predictive Filing	Conversation Filing	Global Filing Indicator
<p>ndMail leverages advanced search features that are embedded in NetDocuments to quickly locate communications and documents based on a number of filters.</p>	<p>Rather than filing individual emails, users may choose to have each associated reply or forward automatically filed into the same location as the original communication.</p>	<p>The Global Filing Indicator appears across the organization as a tick-box on any email already stored within NetDocuments, eliminating instances of double- or triple-filing.</p>

Discover what a smarter inbox can do for your organization.

Schedule a demo for ndMail from NetDocuments today.

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